



**ROSEVILLE VETERANS MEMORIAL HALLS
MEETING AGENDA
July 6, 2020
110 Park Drive, Roseville, CA**

Board of Trustees:

Philip Jordan (President)
American Legion Post 169

Richard Howard
American Legion Post 169

Harold Hayek (Secretary)
FRA Branch 230

Robert Lightfield
FRA Branch 203

Raquel Mangone
VFW Post 1487

Mia Portilla-Dimmick
VFW Post 1487

Bonnie Gore
Board of Supervisors

Alternates:

Michael Scott
American Legion Post 169

Don Goard
FRA Branch 230

Kathryn Bernardi
VFW Post 1487

Charles Perterson
Board of Supervisors

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

- a. Minutes from March 2, 2020 (Attachment)

5. Public Comment

- a. Any member of the public may address the Hall Board regarding items not on this Agenda. The number to call in and listen is:

+1 619-483-4068

Conference ID: 371 088 511#

It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under public comment. Agenda items should be submitted at least three weeks in advance for consideration to the Hall Coordinator at: RosevilleHall@placer.ca.gov

6. Information/ Non-Action Items

- a. Crisis Hotline banner
- b. AED maintenance and training
- c. Use of display cases in the auditorium
- d. Identification labels for all cabinets
- e. Problems with hot water and faucets in the women's bathroom
- f. Wireless microphone use with hall equipment

7. Announcements

- a. Next regularly scheduled meeting date: September 4th, 2020

8. Adjournment

Roseville Veterans Memorial Hall
Board of Trustees Meeting
110 Park Drive
Roseville, CA 95678

Minutes of Meeting for: March 2, 2020

1. Call Meeting to Order: Meeting called to order by Board President Phil Jordan at 10 AM.

2. Pledge of Allegiance: Pledge of Allegiance recited.

3. Roll Call:

a. Trustees present:

Philip Jordan (President), Roseville American Legion -Post 169
Richard (Dick) Howard, American Legion -Post 169
Harold Hayek (Secretary), FRA -Branch 230
Robert (Bob) Lightfield, FRA -Branch 230
Raquel Mangone, VFW Post 1487
Mia Portilla-Dimmick, VFW -Post 1487
Bonnie Gore, Board of Supervisors

b. Guests present:

Kristie Cantrell, Placer County Facilities Management
Duane Espinoza, Placer County Facility Management
Charles Peterson, County Board of Supervisors
Bonnie Brewster, Mavericks
Deb Wickersham, Christian Science Church
Jeff Lawson, The Home Depot
Erik Swanson, The Home Depot
Galina Cavallo, Heartstart Now

4. Approval of Minutes

a. Motion made (Dick Howard/Bonnie Gore) to approve the minutes for the January meeting as distributed. Motion Carried.

5. Public Comment

a. Deb Wickersham (Christian Science Church):

i. Generally, they do not allow others to use their parking lot. However, it has come to their attention that hall users some times do park in their parking lot in the evening. That is OK as long as it does not interfere with any church functions, Sunday services and Wednesday services. They would like a heads-up if we are going to use their parking lot. Please call 916-773-0804 or 916-792-5537 if you are going to use their parking lot. Supervisor Gore thanked Deb for their willingness to allow us to use their parking lot.

b. Galina Cavallo (Heartstart Now): Dick Howard (American Legion-Post 169) invited Galina Cavallo to come to this meeting to talk to us about the AED that is currently available at the hall. She offered her services to maintain our AED and to present training if we would like. See a copy of

her business card below. This item will be discussed further at our next Hall Board Meeting on May 4, 2020.

6. Presentations to Home Depot and Bayside Church

a. The Home Depot

- i. Bayside Church, as part of their annual serve day event, came to the American Legion-Post 169 to ask "What do you need?" After discussing the need Bayside referred Phil to The Home Depot Foundation. Phil contacted The Home Depot Foundation and they stepped up in a big way. Phil invited representatives from The Home Depot Foundation to attend our meeting today. Phil introduced Jeff Lawon and Erik Swanson from The Home Depot.
 1. Phil Jordon presented Jeff Lawson, District Captain for The Home Depot Foundation, and Erik Swanson with certificates of appreciation on behalf of the American Legion-Post 169 for their contributions during the recent serve day event. (see photo attached)
 2. Supervisor Bonnie Gore presented Jeff Lawson with certificates of appreciation for investing in the community on behalf of the Placer County Board of Supervisors. She has a second certificate for Ryan Bradie also but he was not able to attend. She Said she will have another certificate printed for Erik Swanson for his contribution as well. Bonnie said it really matters to have business partners who would be willing to step up to help out. The county never has enough public resources to do everything that we would like to do. Thank you so much. (See photo attached)
 3. Jeff Lawson, District Captain for The Home Depot Foundation, said we need to continue the partnership. The Home Depot Foundation has a desire to help out veterans and others in need whether it be garden maintenance, adding mulch, adding smoke detectors, etc. This program is not advertised but it is available everywhere. Just contact the store captain at the store nearest you. They have to work through a non-profit like one of the veterans groups.

b. Bayside Church

- i. Sean Sharizarian from Bayside Church was not able to attend so no presentation was made.

7. Information / Non-Action Items

a. Review Work Order / Custodial Hours Report.

- i. Reviewed report.
 1. Phil Jordan said the wireless microphone available in the hall was not working properly. Duane said the county had an outside contractor check it out and it was determined the equipment was getting too hot. The county is planning to cut air holes into the box for air circulation. In the meantime, the lid should be left open when using the PA system. Phil said the American Legion will be purchasing a wireless microphone for use in the hall. Duane said he will have to check to see if a third-party microphone will work with the equipment in the hall.

2. Raquel indicated the lights on the stage are not working. It might be the bulbs. Duane said he will have the maintenance crew look into it and change the bulbs if necessary.
- b. MOU Income / Disbursement Reports.
 - i. Reviewed report.
- c. Honor Flight Bay Area Foundation Meetings.
 - i. Phil is working with Honor Flight Bay Area Foundation to schedule orientation meetings in the Roseville Veteran's Memorial Hall. There are a number of veterans who are scheduled for Honor Flights leaving from the Bay Area who live in the Sacramento region. Each one of them, along with their guardians, will need to attend an orientation meeting. The goal is to save the veterans and their guardians a trip to the Bay Area. There will be 4 meetings. The first meeting will be April 7th utilizing the downstairs social hall, kitchen, and service office upstairs.
Phil is asking the 3 veteran's organizations combine to cover the cost of the food. He also is asking for volunteers to help out with greeting and serving. Harold said the FRA would be glad to assist. Raquel said she would need to know how many people we would be serving or how much would be needed. Phil will get back to everyone with more details as soon as he has them.
- d. Asbestos Information Report.
 - i. Duane Espinoza, Placer County Facility Management, provided the board with a report regarding asbestos located in the Roseville Veteran's Hall. The report indicates there is asbestos containing material in the roofing mastic, the drywall tape, and in a very small section of the floor. With the completion of the Serve Day project, the new floor covers and seals the asbestos containing portions of the floor in the hall. As long as the walls in the hall are not aggravated by drilling, etc., there is a lower concentration of asbestos in the air inside the hall than there is outside. Duane said, any time they do work in the building they follow very specific procedures because of the asbestos containing material and, when necessary, call in an outside contractor. Harold said this is a good time to remind everyone this is why no modifications of the building should be done without contacting the county.
- e. Stairway Evaluation report.
 - i. Duane Espinoza, Placer County Facility Management, provided us with a detailed report indicating that the stairs exiting the hall to the left and right of the stage are in compliance with OSHA standards but are not ADA compliant. Since the stairs are an emergency exit only and the main entry is ADA compliant there is no need to make any changes at this time.
- f. Crisis Hotline Banner.
 - i. Phil said he has not received anything from John Healy regarding the project. Hopefully we will have more information at our next meeting.
 - ii. Duane suggested the veteran's groups could get together and commission a banner that could be placed over the front doors, not facing the road and not facing the park. If the banner will face the street it would need to go through Roseville permitting requirements.
 - iii. Raquel said the intention of the sign is that it would be to highly visible to everyone in the outside space. We are still losing 22 veterans per day.
 - iv. Harold suggested using the existing monument sign. The monument sign is already in compliance with the city of Roseville. Phil reported the monument sign is damaged and is in need of repair. We could mount a banner on the monument in the interim.
 - v. This item will be held over for the May meeting.

8. Action Items

- a. Review / Modify / Ratify Building Maintenance Project List.
 - i. Motion made (Harold/Bonnie) to proceed with the ceiling fan project. Motion carried.
- b. Discuss hanging location for Framed Flag Donation
 - i. Motion made (Dick/Bob) to mount the framed flag in the wall in the foyer (See picture below). Motion carried.

9. Reports

- a. Late-arriving correspondence.
 - i. None.
- b. Veterans Reports.
 - i. VFW Post 1487: Mia Portilla-Dimmick
 - 1. The VFW is planning to host a magic show in May. It is free for all veterans. No more details are available at this time.
 - ii. FRA Branch 230: Harold Hayek
 - 1. A new law was passed allowing all veterans to use the PX and commissary.
 - 2. The FRA is working closely with the Navy Sea Cadets who are high school age kids in the sea services. They go through a lot of training and learn a lot about the military. They catered our Christmas Luncheon last December. They are a wonderful organization.
 - 3. We continue to work on recruiting new members.
 - iii. American Legion Post 169: Philip Jordan
 - 1. Perhaps the American Legion could use the Navy Sea Cadets for the honor flight orientation meetings. There will be a total of 4 of these opportunities this year.
 - 2. Honor flights: Working on getting more information for the orientation meetings. The program is trying to get the word out to veteran's organizations letting them know they want veterans to sign up along with guardians and for volunteers. Phil will be applying as a volunteer.
 - 3. You will notice the model aircraft carrier is no longer here. We received a call from the daughter of Clarence Robinson, the man who made the model. Clarence recently passed away and the family requested for us to return they model. Clarence made a number of similar models and the family is collecting them all so they can be displayed in one location. The family took the model but not the display case.
 - 4. We need to have a discussion regarding what to do with the display case the air craft carrier used to be in along with the display case in the fireside room. We can add this to the agenda for the next meeting. Phil suggests both display cases be temporarily placed in the mail hall under the existing wall mounted display cases. Duane said a piece of plywood should be placed on the top of the display cases along with a cloth to cover the cases also. Dick suggested we place the display cases along the same wall where the model was previously displayed.
 - 5. The retired US flags have been removed from the shed and are all boxed up, seven boxes in all. The flags will be given to Don Goard from the FRA who will bring them to Auburn where there is an annual ceremony for retiring US flags.
 - 6. There was a problem using the wifi in the hall. The American Legion has purchased a new router for use in the hall. Once the other office is opened the router will be moved there. The American Legion also purchased a separate router on a separate channel for their use. Consolidated Communications came out, did a check on the line and replaced the modem. Now the wifi in the hall works great.

7. Placer Veteran Service Officer is up and running in Rocklin.
8. Memorial Day is coming up in May. Post 169 will be hosting the ceremony at the cemetery. More information will be coming soon.

c. Hall Use Report.

- i. Harold reported the doors to the main hall have been secured pretty regularly when we, the Overalls, arrive on Thursday nights for our workshop. Duane suggested it could be the custodian left the doors unsecured knowing we would be there soon. Duane will check with the custodial staff.

10. Announcements

- a. Next regularly scheduled meeting date: May 4, 2020.
- b. This meeting will be Christie's last meeting. She is retiring after many years of service. We all thanked her for all she has done.
- c. Duane shared that a dumpster pad was added outside the building. The county partnered with the City of Roseville, 50% each to add the pad. It was believed this was the best option.

11. Adjournment:

- a. Motion made (Bonnie / Mia) and passed to adjourn.
- b. Meeting adjourned at 11:27 am.

Respectfully submitted by Harold Hayek, Secretary